Privacy Policy for BidPublic

Effective Date: 11/09/2024

BidPublic ("Company," "we," "us," or "our") provides cloud-based Software-as-a-Service ("SaaS") solutions to government agencies, enterprises, and other customers. Protecting the privacy and security of personal information is central to our operations. This Privacy Policy explains how we collect, use, disclose, and safeguard information when providing services, in compliance with the requirements of the General Services Administration (GSA), Federal Information Security Modernization Act (FISMA), OMB privacy guidance, and applicable federal privacy statutes.

1. Information We Collect

We may collect the following categories of information in the course of delivering services:

- **User-provided information**: Name, email, phone number, role, or other identifiers provided by administrators or end users.
- **System-generated information**: Log data, IP addresses, browser type, device identifiers, authentication records, and session metadata.
- **Operational data**: Files, records, or data entered into the platform by authorized users.
- **Required compliance information**: Data necessary to meet audit, security, and federal reporting requirements.

We **do not** collect information unrelated to the operation of the SaaS platform.

2. How We Use Information

Information is used solely for authorized business purposes, including:

- Providing and maintaining SaaS functionality;
- Authenticating users and securing accounts;
- Monitoring system performance, integrity, and security;
- Supporting compliance with GSA, FedRAMP, and agency requirements;
- Responding to technical support or service requests;
- Meeting audit, reporting, and contractual obligations.

We **do not** use or disclose information for marketing, commercial resale, or purposes not authorized by the customer agency.

3. Information Sharing and Disclosure

We may disclose information only as follows:

- **With customer agencies** – in accordance with contractual obligations;
- **With authorized service providers** – limited to vendors and subcontractors with contractual privacy and security obligations consistent with FedRAMP/NIST standards;
- **As required by law** – to comply with lawful requests, court orders, or federal regulations;
- **To protect security and integrity** – where disclosure is necessary to prevent, detect, or respond to security incidents.

We do **not** sell, rent, or otherwise share information for commercial purposes.

4. Data Retention and Disposal

Data is retained only for as long as necessary to fulfill contractual and legal obligations. Retention schedules follow agency-specific requirements, NARA guidelines, and GSA contract terms. Upon contract termination, data is securely returned to the customer or destroyed in accordance with **NIST SP 800-88 Rev. 1** standards.

5. Individual Rights and Access

Where applicable under the **Privacy Act**, individuals may request access to, amendment of, or correction of their records through their agency's system of records procedures. The Company does not directly manage Privacy Act requests but will support agency customers in fulfilling them.

6. Tracking

Our SaaS platform uses your browser's local storage for BidPublic authentication tracking. We do not use session cookies at all.

7. Third-Party Websites

Our services may link to third-party websites that are not operated by us. We are not responsible for the privacy practices of those sites. Users should review the privacy statements of third-party providers.

8. Changes to This Policy

We may non-materially update this Privacy Policy as required by law, regulation, or contractual obligations. Material changes will be communicated to customer agencies and posted within the SaaS platform.

9. Contact Information

For privacy or security-related inquiries, please contact:

BidPublic Privacy Team
Email: info@codefluent.com
Address: 10 Martingale Road, Suite 400, Schaumburg, IL 60173