Dear **<Supervisor’s Name>,**

I would like your approval to attend Citizen Engagement Seminar, Carahsoft’s annual seminar and dialogue on citizen experience and service-based government where over 300 government leaders, e-government tech solution experts, and Carahsoft staff are in attendance. It is taking place Tuesday, June 6, 2017 in Washington, DC at the JW Marriott.

The event will provide an opportunity to connect with the people, trends, and technology solutions at the forefront of next generation innovation in government. I’ll gain unique perspectives and best practices that I can bring back to the office.

This day-long seminar is dedicated to government keynotes and panels, and industry presentations sharing how e-government technology is being used by agencies today, all providing time for Q&A during the sessions and during networking breaks.

Below are a few popular sessions from 2016:

* Going Exponential: Bottom-Up Transformation and Our Exponential Era Ahead
* Digital Get Down: Citizen Experiences Enhanced by Technology
* Real-World Stories: Delivering Citizen-Centric Services
* Technology Thought Leadership Round: 5 Ways to Improve Tomorrow
* Technology Thought Leadership Lightning Round: Serving Citizens in a Connected World
* Connecting with Citizens Across Social Media
* Social Media 101 Training

One of the best parts is that Citizen Engagement Seminar is free for all government attendees.

Upon my return from Citizen Engagement Seminar, I will share key takeaways, including those that we can put to work immediately to improve our existing processes, maximize citizen engagement and impact our bottom line.

Thank you for your consideration.

Regards,

**<Insert Your Name>**